



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
 600 Fifth Street, NW, Washington, DC 20001-2651

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION M001	2. EFFECTIVE DATE <p align="center">October 22, 2015</p>
3. ISSUED BY PURCHASING SECTION Allison Robertson Department of Procurement & Materials JBG, 301	4. ADMINISTERED BY (If other than block 3) Dr. Lisa Cooper-Lucas Medical Services and Compliance Branch 616 H Street NW Washington, DC 20001
5. CONTRACTOR NAME AND ADDRESS <small>(Street, city, county, state, and Zip Code)</small>	6. FORM TYPE <small>(Check only one)</small> <input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. <u>CQ16051</u> DATE <u>10/06/15</u> <small>(See block 7)</small> <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____ DATE _____ <small>(See block 9)</small>

7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers is extended, is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning 1 copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

8. ACCOUNTING AND APPROPRIATION DATA (If required)

9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

- (a) This Change Order is issued pursuant to _____
 The Changes set forth in block 10 are made to the above numbered contract/order.
- (b) The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.
- (c) This Supplemental Agreement is entered into pursuant to authority of _____
 It modifies the above numbered contract as set forth in block 10.

10. DESCRIPTION OF AMENDMENT/MODIFICATION

The purpose of this amendment is provide responses to questions received. Please review attached questions.

All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.

11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN _____ COPIES TO ISSUING OFFICE.	<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT
NAME OF CONTRACTOR/OFFICE BY _____ <small>(Signature of person authorized to sign)</small>	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY <small>(Signature of Contracting Officer)</small>
13. NAME AND TITLE OF SIGNER (Type or print) Allison Robertson	14. DATE SIGNED 10/22/15
16. NAME OF CONTRACTING OFFICER (Type or print) Allison Robertson	17. DATE SIGNED 10/22/15

AMENDMENT OF SOLICITATION CQ16051/CDS
Psychological Testing for METRO Transit Police Officer Applicants

I. Below are questions and responses:

- Q1. Can you kindly provide the name of current vendor and price per pre-employment psychological evaluation? **Response:** *The contractor name and unit price is not public information. The Authority paid over \$28,000 during a 6 month period for these services.*
- Q2. I am unclear as to why there is a requirement for financial statement, since the proposal work requires minimum materials cost and no credit on the contractor's part and carries no risk for WMATA. Please advise whether or not this is, in fact, required for this type of contract. **Response:** *Financial statements are required per the Pre-Award Evaluation Data section. Financial statement are one of several supporting documents used in determining Responsive and Responsible offerors.*
- Q3. Will any preference be given for small local businesses? It is unclear whether Attachment A applies specifically to this solicitation. If the offeror is not certified as an SBLPP, but obtains the certification prior to the due date, please confirm that this counts. If the offeror is not registered or cannot obtain the SBLPP certification, please confirm whether they must provide justification with grant of relief waiver with good faith effort reporting as detailed in Attachment A. **Response:** *Attachment A does not apply to this requirement.*
- Q5. With the technical proposal – a “sample of tools/instruments” is requested. Please clarify if a listing of tools/testing instruments utilized is sufficient or if an actual test packet is required? **Response:** *Offerors shall provide an actual test package that will be used in the technical proposal.*
- Q6. Key Personnel Qualifications – can the lead doctor (who has many years of experience) utilize psychologists with fewer than 7 years of experience to perform examinations/interviews as long as they are supervised? The lead doctor would be ultimately signing off on every case. **Response:** *No.*
- Q7. Please clarify requirements under performance schedule and deliverables (page 79). An evaluation completion with a “final report” delivered to WMATA within 42 hours of completion and a “detailed report” of evaluation due within 7 days. Can a “preliminary report” be provided within 42 hours and a final, detailed report within 7 days? **Response:** *Psychologist shall provide the following reports:*
(a) Evaluation and Recommendation Report – This report is due 42 hours after the interview.
(b) Detailed Report – This report is due within 7 days of the interview and shall include details results and scores, detailing substance use history and the results of any instruments including Minnesota Multiphasic Personality Inventory (MMPI-2) and copies of the actual evaluation tools/instruments.
Both reports are final reports and cannot be changed.
- Q8. Please clarify what you require under Deliverables #1? **Response:** *See response to question 7.*
- Q9. What is the expected date when will award be given? **Response:** *The Authority anticipates making an award within 90 days.*